

# Notice of Change to Controlled Documents #198-199 / 03 July 2014

## Summary of Changes

NOC#	Ch., Sec., SOP	Summary	Revision#
198	SOP-GEN-007I Sec 3.0	Reference to combination locks removed	#9
199	SOP-GEN-012A Sec. 4.0	Incorrect references removed and headings corrected	#15

<u>13 Jul 2014-SS</u>	SMM TOC web page updated
<u>03 July 2014-SS</u>	NOC web page updated
<u>03 July 2014-SS</u>	SMM - each section updated
<u>13 - July 2014-SS</u>	NOC sent to fleet
<u>03 - July 2014-SS</u>	NOC pdf posted on CM
<u>13 Jul 2014-SS</u>	Vessel Acks recorded on fleet tracking
<u>03 July 2014-SS</u>	Client page SMM & NOC updated
	Update office controlled Smm

Approvals	Approvals
<div style="border: 2px solid green; padding: 10px; width: fit-content; margin: auto;"> <p style="text-align: center; color: green;"><u>Approved for Distribution</u></p> <p>Date <u>7/2/2014</u> Initials <u>PT</u></p> <p>Print Name <u>Peter Tareo</u></p> </div>	<div style="border: 2px solid green; padding: 10px; width: fit-content; margin: auto;"> <p style="text-align: center; color: green;"><u>Approved for Distribution</u></p> <p>Date <u>02 JUL 14</u> Initials <u>BBB</u></p> <p>Print Name <u>BERNIE BERNARD</u></p> </div>

**NOC # 198**  
**SOP-GEN-007I Energy Isolation**  
**Section 3.0 Scope**

**Topic:** Reference to combination locks removed.

<b>Revision #</b>	<b>Section(s)</b>
Revision #9	A lockout involves the placement of a lockout device or tag on an energy-isolating device so that the energy isolating device and the equipment being controlled cannot be operated until the lockout device or tag is removed. A lockout device utilizes a <b>key type lock</b> <del>positive</del> means such as a lock, either key or combination type, to hold an energy-isolating device in the safe position and prevent the energizing of a machine or equipment inadvertently.

**NOC # 199**  
**SOP-GEN-0012A Management of Change**  
**Section 2.0 Management of Change Forms**

**Topic:** Incorrect references removed and headings corrected.

<b>Revision #</b>	<b>Section(s)</b>
Revision #15	4. If required, TDI-Brooks upper management and, <b>if appropriate</b> , possibly the client's upper management ashore will be notified and must approve the change. (see Section 7.0 "Approval Process").